

CMA CANADA EXPENSE REPORT - Coordinator

DATE:
NAME:
POSITION:
(Include region if applicable)

LONG DISTANCE: _____ \$
PHOTOCOPIES: _____ \$
POSTAGE: _____ \$
ADVERTISING: _____ \$

RALLY OR FUNCTION:

Travel Costs: (Toll Fees, Ferry Fares, Other Travel Fares)	\$
Km: @ \$0.52 (first 5000kms) /km	\$
Meals:	\$
Accommodations	\$
Rally Fees:	\$
Booth Rent	\$

RALLY OR FUNCTION:

Travel Costs: (Toll Fees, Ferry Fares, Other Travel Fares)	\$
Km: @ \$0.52 (first 5000kms) /km	\$
Meals:	\$
Accommodations	\$
Rally Fees:	\$
Booth Rent	\$

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TOTAL EXPENSES: _____ \$

TOTAL DONATION INCLUDED: _____ \$

SIGNATURE: _____

Payment will be sent once your expense report has been checked. PLEASE ATTACH RECEIPTS FOR ALL EXPENSES AND WRITE ON THEM WHAT EACH ONE IS FOR.

*New Rate as of Jan 1, 2008 \$0.52 for first 5000 kms, \$0.46 for additional kms over 5000