

## Seasons of Refreshing/Rally Finance Report

Date:	Location:
Host Chapter:	Report Completed By:
Number of Paid Registrations:	Number of Members with Passes:

### **Income**

Total Registration Fees Collected: \_\_\_\_\_

Total Camping Fees Collected (if applicable): \_\_\_\_\_

Total Meals Income (if applicable): \_\_\_\_\_

Total Income: \_\_\_\_\_

### **Expenses**

Facility Expense: \_\_\_\_\_  
(Include receipt for facility, if possible)

Meals Expenses (if applicable): \_\_\_\_\_  
(Include itemized report of expenses to provide meals for the event on a separate paper.)

Other Expenses Total: \_\_\_\_\_  
(Include itemized report of expenses to host event on a separate paper.)

Total Expenses: \_\_\_\_\_

**Net Profit (loss)** \_\_\_\_\_  
(Income minus Expenses)

### **Donations:**

(Regardless of profit or loss on event, this amount must be submitted to the office in full)

Anonymous/Love Can Donations Collected: \_\_\_\_\_

Tax receiptable Donations: \_\_\_\_\_  
(Include an itemized list of donors and the amounts given to CMA Canada)

**Total Submitted:** \_\_\_\_\_

Signature: \_\_\_\_\_

Please complete and submit this report within two weeks of event to:  
CMA Canada, Box 521, Red Deer, AB, T4N 5G1

Revised: Sept. 2005